

DEPARTMENT OF MOTOR VEHICLES

Copies of the following documents may be viewed during regular business hours, Monday through Friday, 8:30 a.m. until 5 p.m. in Legislative Services, Room 724, at the Department of Motor Vehicles, 2300 West Broad Street, Richmond, VA 23220. Copies totaling under ten pages may be obtained for no charge. Copies totaling ten pages or more may be obtained at a cost of 50 cents a page. Requests for copies of these documents may be made by contacting Marc Copeland at the same address, telephone (804) 367-1875, FAX (804) 367-6631 or e-mail Marc.Copeland@dmv.virginia.gov.

Guidance Documents:

A DMV Guide for Family Members and Friends of the Recently Deceased, revised July 2000

AD 107, Request for Use of DMV Facilities, revised April 25, 1994

AD 305, Resolving Contractual Disputes, revised January 14, 1984, § 11-69

AD 305.1, Resolving Contractual Disputes: How to Handle Contractual Disputes, issued October 14, 1983

AD 307, Contractor Contracts: Bids for Contracts Under \$100,000, issued December 6, 1985, § 11-57

AD 308, Contractor Contracts: Negotiations with Low Bidder, issued December 6, 1985

AD 309, Procurement Records Searching and Copying Charges, issued December 6, 1985, § 2.1-342

AD-508, State Vehicles Assigned or Owned by DMV Policy, revised November 28, 2006

AD-508.1, How to Request for Occasional Use Policy, revised November 28, 2006

AD-508.2, How to Request Permanently Assigned Vehicle Policy, revised March 1, 2002

AD-508.3, Returning Mini-Pool Vehicle to DMV, revised November 28, 2006

AD-508.4, Reporting Accident/Loss Involving State Vehicle, revised November 28, 2006

AD 509, CommuniPlate Issuance Guidelines, issued October 30, 1997, § 46.2-726

DMV Seizure/Black-out Policy, revised 2005, § 46.2-322

DOIM-HQ, Dissemination of Information/Materials on DMV Property, issued March 1, 1993

Driver Licensing Guide, updated on a regular basis, as necessary

Financial Responsibility Insurance Filing Via Internet, Issued January 1999

Instructions to Contracted Hearings Officers, revised September 1997, § 46.2-1566

Insurance Verification Activities Annual Report

DL 140, Vehicle Inspection Study Guide – Tractor Trailer, May 21, 2007

DL 141, Vehicle Inspection Study Guide – Straight Truck/School Bus, May 21, 2007

DL 142, Vehicle Inspection Study Guide – Coach/Transit Bus, May 21, 2007

DL 143, Vehicle Inspection Study Guide – Combination Vehicles, May 21, 2007

MCTS247, Motor Carrier Guidelines, revised February 16, 2005, §§ 58.1-2700 et. al, 46.2-703, 46.2-2000 et. al, and 46.2-2100 et. al

MED 5, Minimum Vision Requirements for Licensed Drivers of Motor Vehicles, revised June 2007, § 46.2-311

MED 12, Virginia Parking Placards and Plates for Customers with Disabilities, revised July 2007, §§ 46.2-731, 46.2-732, 46.2-739 and 46.2-1241.

MED 31, Conditions of Variance for CDL Drivers to Haul Hazardous Materials, revised June 2007, §§ 10.1-1402 (11), 10.1-1405, 10.1-1450 and 46.2-341.9:1.

MED 44, Driver Licensing Information for Wearers of Bioptic Telescopic Lens, revised June 2007, § 46.2-312

MED 80, Medical Fitness for Safe Driving, July 2007

Memorandum from Richard D. Holcomb to All DMV Investigators Re: Sale of Trailer Kits and Trailers, dated August 13, 1996, § 46.2-1992.6 et seq.

Memorandum from Richard D. Holcomb to All On-line Dealers Re: Processing Fee, dated November 21, 1995

Memorandum from Richard D. Holcomb to Holders of Drive-Away License Plates Re: Drive-Away License Plate Usage, dated May 23, 1994, § 46.2-733

Memorandum from Richard D. Holcomb to Motor Vehicle Dealers, DMV Personnel, CVR Personnel Re: Transfer of License Plates to Leased Vehicles, dated September 7, 1995

DMV 2, Virginia Motorcycle Operator Manual, September 6, 2007

DMV 7, Virginia webCAT - Virginia's Electronic Motor Carrier Solution, April 2003

DMV 16, Parents in the Driver's Seat, July 1, 2007

DMV 32, Alternative Services card, March 23, 2007

DMV 33, Self-Service Center brochure, April 2006

DMV 34, Alternate Motorcycle Skill Test, July 1, 2007

DMV 34A, Alternate Motorcycle Skill Test (for smaller testing area), July 1, 2007

DMV 39, Virginia Driver's Manual - Rules of the Road, July 2007 & November 2007

DMV 39S, Manual del Conductor de Virginia - Reglas de la Carretera`, Julio de 2007

DMV 52, Saving lives through organ and tissue donation/Legal Presence, January 26, 2007

DMV 60, Virginia Commercial Driver's Manual, July 17, 2007

DMV 72, Automobile Liability Insurance Reporting Requirements/Reporting Guide for Insurance Companies, May 2003

DMV 105, DMV Guide for family members and friends of the recently deceased, September 2003

DMV 109, Virginia's Size, Weight, and Equipment Requirements for Trucks, Trailers, and Towed Vehicles, July 2006

DMV 110, Snap Dragon Coloring Book, July, 2002 (Online Only)

DMV 114, A Different Kind of Crash Course, The Virginia DI Program, July 1, 2007, § 46.2-489 et seq.

DMV 114S, Un Curso Intensivo Diferente Crash Course, 31 de Julio de 2007

DMV 115, Moving Violations and Point Assessments, The Virginia DI Program, July 1, 2007, §§ 46.2-491 through 46.2-494

DMV 115S, Infracciones de la Circulacion y Calculo de Puntos, 31 de Julio de 2007

DMV 132, Virginia Fuels Tax Act Guidelines, dated August 2000, § 58.1-2200 et. al

DMV134, Virginia Motor Vehicle Rental Regulations, October 2004, §§58.1-2400 - 2426, 24 VAC 20 -100 through 100-540

DMV 137, Special Plates/Zero Fraud, January 2006

DMV 138, Congratulations on your new driver's license! July 2002

DMV 140, Welcome to Virginia?, September 5, 2007

DMV 140S, Recien Llegado a Virginia?, 12 de Septiembre de 2007

DMV 141, Acceptable Documents for Obtaining a Driver's License or Photo Identification Card, effective July 1, 2007

DMV 141S, Documentos aceptables para obtener una licencia de conductor o una tarjeta de identificacion con foto, (1de Agosto de 2007)

DMV 142, Basic Steps to your Driver's License, effective July 2005

DMV 142S, Pasos basicos para obtener su licencia de conducir o tarjeta de identificacion con foto, (Julio de 2005)

DMV 143, Re-Establishing your Virginia Residency or Qualifying for a Virginia Address Requirement Exception, July 2002, § 46.2-323.1

DMV 166, Are You Covered? To protect our citizens, Virginia law requires insurance coverage for all motor vehicles, July 2003

DMV 168, Virginia is Tough on drunk and drugged drivers, August 1, 2007

DMV 168S, Virginia es estricto sobre conductors borrachos y adrogados, (12 de Septiembre de 2007)

DMV 170, Driver Training School Manual, April 2005

DMV 173, What Can I do Online? August 2007

DMV 177, Acceptable Documents for an Individual Titling a Vehicle in Virginia, November 21, 2005

DMV 178, Clean Special Fuel, July 2007

DMV 181, Voter Registration Application Instructions, Large Print, August 14, 2006

DMV 200, Failure to Show for CDL Skills Test Appointment, May 23, 2007

DMV 201, DMV Fees, August 14, 2007

DMV 202, Overweight Penalties, June 1, 2007

HP 405, Escort Driver's Manual, June 1, 2006

IRP 5, Virginia International Registration Plan, October 2004

Procedures for Implementation of Regional Initial 1% Vehicle Registration Fees Imposed Pursuant to HB 3202, October 31, 2007

Procedures for Implementing, Enforcing and Collecting the Local Rental Car Transportation Fee, October 31, 2007

Procedures for Implementation of \$10 Annual Regional License Fee, October 31, 2007

RDT131, International Fuels Tax Agreement Guidebook, July 26, 2005, § 58.1-2700 et seq.

RDT 382, IFTA Fuels Tax Rates, March 6, 2007

Recommended Guidelines of the Medical Control Advisory Board, Administrative Procedures, revised November 1995, §§ 46.2-200, 46.2-203, 46.2-204 and 46.2-322.

SB97-005A, Mechanics and Storage Lien: Program Enhancements Special Bulletin, issued August 15, 1997, §§ 43-32 through 43-34

Special Employee Identification Card Program for Agencies/Organizations in State and Local Governments Information Sheet, revised October 2004, § 46.2-345

TSS 10A, Guidelines for Submission of Highway Safety Grant Applications, January 30, 2006

US531A/AR, Information Use Application, revised July 2007, § 46.2-208

US531E/ER, Application for Extranet Transaction Access, revised July 2007, § 46.2-208

Vehicle Licensing Guide, updated on a regular basis, as necessary

Virginia International Registration Plan, issued September 1997, § 46.2-703

Virginia International Registration Plan, issued September 1997

Virginia Motor Vehicle Dealer Manual, revised July 1997

VSA 86, To Secure Virginia Title and Transfer or Buy License Plates, January 24, 2006

In addition to the above documents, the following documents are continuously updated:

Bulletins Relating to Motor Carrier Issues and Requirements, updated throughout the year

Notices Relating to Fuels Tax Issues and Requirements, updated throughout the year

Procedures for the Transportation Safety Grants Program, updated throughout the year

The following is continuously updated throughout the year on a daily basis:

DMV Web Site - contents as of December 2007 include:

ONLINE TRANSACTIONS

Address Change

Administrative Hearing Request

Compliance Summary Request

Disabled Parking Placard Renewal
Driver's License Renewal
Driver's License Replacement
Hauling Permits
ID Card Renewal
ID Card Replacement
Insurance Verification
Organ Donor Status Change
Original Electronic Title Print
Overweight Citation Payment
PIN Administration
Plate Purchase
Prospective Purchaser Inquiry (PPI)
Record at a Glance
Record Request
Registration Card Replacement
Report a Vehicle Sold or Traded
Souvenir Plate Orders
Title Replacement
Trip Permit Purchase
Vehicle Registration Renewal
What Have I Done Online

Citizen Services

Legal Presence
Disability Services
Driver Services
Family of Deceased
Fees
Fuels Tax Refund
Hauling Permits
ID Services
Local Vehicle Registration Program (LVR)
Medical Information
Record Services
Vehicle Services

Information for Businesses

Business Opportunities
Commercial Driver Improvement Clinic Program
Dealer Services
Electronic Lien Program
Fuels Tax
Governmental Access to DMV Records
Insurance Industry Services
Motor Carrier Services
Non-Governmental Access to DMV Records
Online Dealer
Online Fleet
Online Salvage Pools
Rental Tax

Salvage and Nonrepairable Vehicles
Size and Weight Enforcement
Voluntary Driving Record Monitoring Program
Webcat

General DMV Information

A message from the Commissioner
Business Opportunities
Commonwealth Transportation Fund (CTF) Revenues
Contact Us
DMV Legislation
DMV News
Employment Opportunities
Freedom of Information Act (FOIA)
Insurance Consumer Information
Office Locations
Outside of VA?
Personal Property Tax Relief (PPTR)
Privacy and Security
Recognition and Awards
Resources
Safety
Selective Service Registration
Vehicle Consumer Information
Voter Registration
Website Survey

DMV Forms and Publications

DMV Forms Online

Moving ?

New to Virginia?
Leaving Virginia?
Moving Within Virginia
Temporarily Outside of Virginia?

Copies of Motor Carrier Services bulletins relating to motor carrier issues and requirements totaling under ten pages may be obtained for no charge. Copies of these documents totaling ten pages or more may be obtained at a cost of 50 cents a page. Requests for copies of these documents may be made by contacting Department of Motor Vehicles, Motor Carrier Services, 2300 West Broad Street, Richmond, VA 23220-0001, telephone (804) 367-0040, FAX (804) 367-1746 or e-mail mcsonline@dmv.virginia.gov.

The DMV Web Site Contents documents may be viewed and downloaded at no charge by visiting www.dmv.virginia.gov. These Site Contents documents provide general information to the public about DMV, its administrative processes and procedures and the services it offers. For more information about the DMV Web Site, please contact Charles Sheldon, Department of Motor Vehicles, Web Services, Room 411, 2300 West Broad Street, Richmond, VA 23220, telephone (804) 367-2869, FAX (804) 367-1578 or e-mail charles.sheldon@dmv.virginia.gov.